

Parent Volunteer Project Officer

September 2025 – March 2026

Have you worked with parents?

Are you passionate about supporting parents to have a voice and get involved?

NB When we refer to 'parents' we use this as an inclusive term that includes parents (both mothers and fathers), grandparents, foster parents, adoptive parents or anyone with parental responsibility.

Children in Wales is offering an opportunity for an experienced professional to join our team to lead on an exciting project to develop a parent volunteer model.

Children in Wales have partnered with Carmarthenshire, Pembrokeshire and Ceredigion local authorities working together across the Hywel Dda University Health Board Region, to set up a new and innovative parent volunteer model.

Parents have a wealth of knowledge, experience and expertise and often look to family, friends and other parents for support above and beyond professionals.

We are looking to develop a model of support which is delivered by parents for parents and is specific for the three counties in West Wales.

Parent volunteers will give a few hours a week to talk to other parents about the local services available to families, with particular emphasis on maternity and early years services and information and advice on the cost of living for families who have at least one child within the early years (0-7yrs old).

Appointment

We are looking to appoint a suitably qualified and experienced professional to lead on this project with the support and oversight of Children in Wales [Children in Wales | Putting children at the heart of our work](#) and Parents Connect Wales. [Parents Connect Wales Hub](#)

The successful candidate will be able to demonstrate an understanding and awareness of the importance of involving parents; have appropriate experience of working with and engaging parents from a range of backgrounds and be able to lead and complete this project within the specified timeframe

A clear workplan has been established to guide the project and regular meetings will allow collaboration and development.

Key tasks will include:

- Plan, prepare and deliver a suitable training programme for parent volunteers
- Plan, prepare and deliver regional and community events with parent volunteers and local stakeholders to promote the work undertaken
- Complete an evaluation report, engaging with parents and stakeholders to inform the process
- Contribute to regular meetings with local authority lead officers

Who may be interested:

We welcome a wide range of applications.

This position might be of interest to those working in Local Authority family and parenting support teams, Researchers and Third Sector workers, as well as professionals with experience of participatory work with parents.

The details:

Duration: The project will run from 1st September 2025 – 31st March 2026

Hours of Work: 17.5 hours per week

Salary: £35,893.80 pro rata

Location: Agile - You will be required to work in the local authority areas of Carmarthenshire, Pembrokeshire and Ceredigion as well as from home or in our Cardiff office. Access to transport is essential and travel expenses will be reimbursed.

We welcome applications for this role on a secondment basis. If you are applying from another organisation, please ensure you have the necessary agreement in place with your current employer prior to applying.

If you would like an informal discussion before considering applying, please contact Anna Westall – Senior Policy Officer anna.westall@childreninwales.org.uk

How to apply

If you are interested in applying, please send your CV along with your answers to the following questions. Please ensure that you remove your name and any identifiable information from your CV prior to submitting.

1. **What skills and experience would you bring to the role?** *[Max 250 words]*
2. **What do you see as the benefits of establishing a parent volunteer model?** *[Max 250 words]*

For support with the application process please contact
susie.mcandrew@childreninwales.org.uk

Application timetable

- 7th August: Closing date for applications
- 8th August: Applicants will be informed by email if they have been successful in progressing to interview
- 13th August: Interviews take place
- 1st September or as soon thereafter: start date

About us

Children in Wales has over 31 years of working collaboratively with organisations and individuals to champion the rights of babies, children and young people through our extensive programme of work as the national umbrella organisations for children. Our commitment to empowering parents/carers on matters which impact their children, is at the core of our work and can be evidenced through our broad range of programme, which includes our Parents Connect Wales programme

For more information on our work here take a look at our website- [Children in Wales | Putting children at the heart of our work](#)

