



PLANT YNG NGHYMURU  
CHILDREN IN WALES

# **Young Wales Engagement Worker**

**(Welsh Language Essential)**

**Application Pack**

[childreninwales.org.uk](http://childreninwales.org.uk)

# Introduction

**Job Title:** Young Wales Engagement Worker

**Reports To:** Young Wales Senior Officer

**Location:** Cardiff office based – agile working from home or in the office. This role will require travel across Wales as needed

**Hours of Work:** 28 hours per week

**Language Requirement:** This role requires a high level of fluency in Welsh. The ability to communicate confidently and professionally through the medium of Welsh is essential.

The enclosed set of information is designed to give you a fuller picture of what the post involves and information about Children in Wales.

The job description is designed to summarise clearly the scope and responsibilities of the post and should be read thoroughly. The purpose of the person specification is to state, as precisely as possible, the minimum skills, experience and knowledge applicants must have to meet the requirements of the post. **It is essential that you read this carefully and address your application to the criteria contained in the person specification.** Failure to do so will considerably reduce your chances of being selected for interview.

**The deadline for applications is 9am 17 July 2025**

**Interviews will take place on 24 July 2025**

We are committed to providing services which embrace diversity and which promote equality of opportunity. This is underpinned by the Equality Act 2010 and will be adhered to at each stage of the recruitment process.

We are committed to being an anti-racist organisation and increasing diversity by removing barriers and supporting all our staff to reach their potential. We are committed to recruiting Black, Asian and Minority Ethnic people and disabled people who are currently under-represented in Children in Wales.

We welcome applications from everyone regardless of age, marriage and civil partnership (both same sex and opposite sex), impairment or health condition, sex, sexual orientation, pregnancy and maternity, race, religion or belief, gender identity or gender expression.

Our recruitment panel will short-list for interview. They will not be provided with your contact details or any equal opportunities information. The information provided by unsuccessful applicants will be securely retained for a period of 1 year and then confidentially destroyed.

In the interests of economy we can only acknowledge receipt of your application by email.

If successful in progressing to interview, you will be notified via the email address provided to us.

# Job Description

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**Reports To:** Young Wales Senior Officer

**Location:** Cardiff office based – agile working from home or in the office. This role will require travel across Wales as needed

**Hours of Work:** 28 hours per week

**Rate of pay:** £26,520 pro rata

## Main purpose of role:

To support the Young Wales team at Children in Wales to engage children and young people in the Young Wales programme. This will include supporting Development Officers in the participation opportunities such as residentials, facilitating advisory boards and groups on key policy areas and supporting the team with wider consultation work to ensure that children's rights are promoted and upheld in Wales, and that young people are given meaningful opportunities to have a say on issues which are important to them.

Welsh language skills are essential for this role, as it will involve direct engagement with young people across diverse communities in Wales, many of whom are Welsh speakers or are being educated in Welsh-medium schools.

## Main duties and responsibilities

- To support the overall development of the Young Wales Programme to ensure children and young people have their voice heard in issues that affect them.
- To engage with a range of partners and networks to ensure that the Young Wales programme is truly accessible and inclusive of all young people in Wales
- To support in the planning and delivery of the Young Wales residential and Young Wales annual festival.
- To have the opportunity to lead on a project or a workstream
- Production of a bi-monthly newsletter for young people, in collaboration with the Communications Team

- Provide core administration duties for the Young Wales team including booking Young Wales Volunteers travel and accommodation for events.
- To undertake recording, monitoring and evaluation tasks, and contribute to updates and reports required for Welsh Government officials
- To attend a range of meetings and events as required and feedback to the Young Wales team
- To support with the development of wider resources for the Young Wales team
- To assist with planning and co-facilitation of sessions with young people, including having direct contact with children and young people, as required
- To assist with the planning of events, including drafting risk assessments
- To carry out all of the above in accordance with the aims, values and strategic objectives of Children in Wales, with particular regard to the United Nations Convention on the Rights of the Child (UNCRC) and Child Protection Policies
- To participate fully in the activities of the organisation, and undertake any other tasks requested by the relevant manager

This list is not exhaustive as there may be other duties and responsibilities, which Children in Wales may require the post-holder to perform from time to time in contributing to the delivery of its activities.

# Person Specification

Criteria	Essential	Desirable
<b>Qualifications and Training</b>		
Relevant qualification in youth work, education, social sciences, or related field	✓	
Training in participation, safeguarding, or facilitation methods		✓
<b>Experience</b>		
Experience of working directly with children and young people	✓	
Experience in planning and delivering youth engagement activities (e.g. events, consultations, forums)	✓	
Experience of collaborative working with partners or stakeholders across sectors	✓	
Experience in producing youth-friendly materials (e.g. newsletters, reports, online content)	✓	
Experience of contributing to monitoring, evaluation, or reporting processes	✓	
Experience of leading a small project or workstream		✓
<b>Skills and Knowledge</b>		
Fluent Welsh speaker – spoken and written	✓	
An understanding of the All Wales Safeguarding	✓	

protocols, and how these are applied in practice		
Strong communication and interpersonal skills, with the ability to engage with young people from diverse backgrounds	✓	
Understanding of the United Nations Convention on the Rights of the Child (UNCRC) and its application in Wales	✓	
Good organisational and time management skills	✓	
Ability to work flexibly and independently, as well as part of a team	✓	
Competent in using digital platforms and tools (e.g. Microsoft Office, Zoom, social media)	✓	
Knowledge of youth participation principles and practices	✓	
Awareness of Welsh policy landscape related to children and young people		✓
<b>Other Requirements</b>		
Ability to travel across Wales as required, including occasional overnight stays	✓	
Commitment to Children in Wales' values, including equality, children's rights and inclusive practice	✓	
Enhanced DBS check required	✓	

# Background Information

Children in Wales – Plant yng Nghymru is the national representative membership organisation for individuals and organisations from all sectors who work with children, young people and families in Wales. Our membership is drawn from the public-, charitable/not-for-profit- and independent-sectors. Our work will be underpinned by a collaborative approach, which facilitates opportunities for our members, children and young people.

- We will work towards our vision in collaboration with our members by:
- Campaigning for the full adoption and implementation of the United Nations Convention on the Rights of the Child at every level of Welsh society.
- Challenging inequalities and promoting equity for all children and young people across Wales.
- Bringing together and amplifying a collective voice for transformational change at a policy level within Wales.
- Promoting and supporting the participation of children and young people within decision-making structures at all levels of government within Wales
- Providing a platform for the sharing of innovative practice across Wales.
- Advocating for the children's sector(s) on priority areas.
- Providing learning and development opportunities for the cross-sector children's professional workforce.
- Undertaking and disseminating research across our membership.

Children in Wales carries out a number of activities in order to meet these aims. These include:

- Organising conferences and seminars
- Providing training
- Supporting and developing strong networks and forums
- Producing and disseminating information
- Representing and consulting with members
- Research
- Direct work with children and young people through our Young Wales project

Children in Wales works in partnership with its sister organisations in England, Scotland and Northern Ireland and has strong links in Europe and internationally.

As a membership organisation we establish networks within Wales in order to represent the views of the constituency, establish common concerns and encourage multi-disciplinary activity. Members can be either corporate or individual and come from a wide variety of interests such as health, education, voluntary organisations, social services or self help groups.

Our work is funded by grants from the Welsh Government, other grant givers and through self-generated income.

A Board of Trustees governs the work of the organisation

<http://www.childreninwales.org.uk/>.