



PLANT YNG NGHYMRU  
CHILDREN IN WALES



# Intern Getting Ready Project

Application Pack



# Introduction

**Job Title:** Intern Getting Ready Project

**Reports To:** Development Officer Getting Ready Project

**Location:** Agile working from home or in the CIW office

**Hours of Work:** 7 - 14 hours per week


The enclosed set of information is designed to give you a fuller picture of the post and to summarise clearly the scope and responsibilities. **It is essential that you read this carefully and address your application to the criteria.** Failure to do so will considerably reduce your chances of being selected for interview.

The application process will close at **9am 22<sup>nd</sup> November 2023**

Our recruitment panel will short-list for interview. They will not be provided with your contact details or any equal opportunities information. The information provided by unsuccessful applicants will be securely retained for a period of 1 year and then confidentially destroyed.

In the interests of economy we can only acknowledge receipt of your application by email.

If successful in progressing to interview, you will be notified via the email address provided to us. Interviews will take place on **6<sup>th</sup> December 2023**.



## Internship Role: Getting Ready Project

<p><b>Purpose of the role</b></p>	<p>The Getting Ready Project seeks to empower young people by enhancing their knowledge and understanding of their rights and entitlements when planning to leave care.</p> <p>A key aspect of the project has been the creation of resources that have a focus on building young people's financial capability, along with the delivery of accompanying workshops to young people and professionals.</p> <p>Resources designed within the project to date can be viewed here: <a href="https://www.childreninwales.org.uk/professionals/our-work/getting-ready-project/">https://www.childreninwales.org.uk/professionals/our-work/getting-ready-project/</a></p> <p>This internship will enable you to contribute towards supporting care experienced young people to safely transition from care and achieve housing stability, reducing the risk of homelessness.</p> <p>Your work will empower young people by enhancing their knowledge of their rights and entitlements when planning to leave care.</p>
<p><b>Age range</b></p>	<p>18 to 22</p>
<p><b>Criteria:</b></p>	<ul style="list-style-type: none"> <li>• Lived experience of care</li> <li>• Awareness of the Getting Ready Project</li> <li>• Desired engagement with Voices From Care, Children In Wales or similar organisations</li> <li>• Confident with IT packages</li> </ul>
<p><b>Internship Opportunities</b></p>	<p>The intern will have the opportunity to expand areas of the project that align with their interests and aspirations. Roles can be flexible to support your development alongside the project, for example</p> <ul style="list-style-type: none"> <li>• Supporting the Development Officer to plan and facilitate information sessions to young people and professionals on a range of topics</li> <li>• Supporting the development of resources with and for care experience young people to support their safe transition from care</li> </ul>
	<p>The role will be a blend of remote and office-based placement, within the Children In Wales office in Cardiff.</p> <p>There will be an expectancy of a commitment between 7 and 14 hours per week, where the intern will be paid for their time at the UK Living Wage, along with travel expenses.</p> <p>If you would like further information please contact: <a href="mailto:sheree.kerton-jones@childreninwales.org.uk">sheree.kerton-jones@childreninwales.org.uk</a></p>

treated fairly throughout your experience with us and support will be provided wherever possible to ensure you are able to positively and actively contribute.

