



PERSON SPECIFICATION

CO-ORDINATOR CHILDREN & YOUNG PEOPLE'S RESEARCH NETWORK FOR WALES

ESSENTIAL:

1. Educated to higher degree level or with equivalent experience of the research process.
2. To have an understanding of research methodology.
3. At least two years experience of working in the field of research and some experience of research in the health and social care sector.
4. Ability to work creatively on own initiative within agreed guidelines with good organisational skills.
5. Able to plan and prioritise work and use a computer for database work, word processing, and e-mail.
6. Proven ability to communicate effectively with a wide spectrum of individuals, institutions and organisations, using a range of oral, written and other skills.
7. Experience of organizing meetings, meeting deadlines and moving matters forward to completion.
8. Experience of making grant applications.
9. Must be positive with a flexible approach and able to achieve goals, whilst working under pressure.
10. Ability to work well in a team.
11. Able to show an awareness of, and be sensitive to, equal opportunities and children's rights.

DESIRABLE:

1. Ability to communicate both orally and in writing through the medium of Welsh.